

## HOPATCONG BD OF ED-03702240 - Corrective Action Report (Detail)

Section	Form Subsection	SFA/Site Name	Question #	Due Date	Status
Civil Rights	Civil Rights (Off-Site Assessment Tool) (800H)	HOPATCONG BD OF ED-03702240	803	03/02/2022	CAP Accepted
<b>Corrective Action History</b>	Corrective Action Plan: Accepted by Lea Berry 02/28/2022 08:11 AM				
	CAP Accepted				
	Corrective Action Plan: Submitted by SHERRY TOSCANO 02/25/2022 01:14 PM				
	<p>Information regarding the procedures for submitting, receiving, and processing complaints alleging discrimination in the school meal program is posted on our website and in each school's cafeteria. The USDA Program Discrimination Complaint Form (#148) is available as a hard copy at all locations and the link to the USDA website is also on our website along with specific directions for submission and contact numbers for each respective agency:</p> <p>Civil rights complaints can either be sent to the New Jersey Division of Food and Nutrition which in turn will forward the complaint to the Civil Rights Division of the Regional USDA Food and Nutrition Services Office. Complaints can also be sent directly to the U.S. Department of Agriculture by (1) mail: Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: <a href="mailto:program.intake@usda.gov">program.intake@usda.gov</a>.</p> <p>Please see the district response above. This will be affective 1/31/22</p>				
Flagged by Lea Berry 01/31/2022 12:41 PM					
<p>SFAs must have a procedure for receiving and processing complaints alleging discrimination in the school meal programs. Complaints can be verbal or written.. The USDA Program Discrimination Complaint Form (#148) can be used and is available on the Department Of Agriculture web site at: <a href="http://www.nj.gov/agriculture/applic/forms/#5">www.nj.gov/agriculture/applic/forms/#5</a>. Civil rights complaints can either be sent to the New Jersey Division of Food and Nutrition which is turn will forward the complaint to the Civil Rights Division of the Regional USDA Food and Nutrition Services Office. Complaints can also be sent directly to the U.S. Department of Agriculture by (1) mail: Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: <a href="mailto:program.intake@usda.gov">program.intake@usda.gov</a>. Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p>					
Meal Components and Quantities - Review Period	Meal Components and Quantities - Review Period (On-Site Assessment Tool - Site) (409H)	HOPATCONG HIGH-2636	410	03/02/2022	CAP Accepted

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Section	Form Subsection	SFA/Site Name	Question #	Due Date	Status
<p><b>Corrective Action History</b></p>	<p>Corrective Action Plan: Accepted by Lea Berry 02/28/2022 08:10 AM</p> <p>CAP Accepted</p>				
	<p>Corrective Action Plan: Submitted by SHERRY TOSCANO 02/25/2022 01:24 PM</p> <p>On December 13th the egg patty served with the whole grain waffle only met 1 ounce equivalent of meat/meat alternate. You must offer 2 ounces of a meat/meat alternate daily for the 9-12 grade group. This will be fixed by making sure that we are offer 2 ounce meat/meat alternate daily for 9-12 grade group effective date 02/01/22.</p> <p>-Cucumbers and Celery are not being documented on the production record correctly. The portions size should be documented in sticks/slices and then it credits has half cup under the crediting column. For example: 6 sticks under portion and 1/2C under crediting This will be corrected immediately when documenting in sticks/slices and it then credits has half cup on the production records. This was corrected on 2/01/22</p> <p>Flagged by Lea Berry 02/02/2022 08:41 AM</p> <p>At lunch, portion sizes planned for each component must meet both daily and weekly minimum requirements for each appropriate grade group. When planning menus, refer to the Lunch Meal Pattern Charts, available on the Department of Agriculture's Form web site for specific component and minimum quantity requirements.</p> <p>-On December 13th the egg patty served with the whole grain waffle only met 1 ounce equivalent of meat/meat alternate. You must offer 2 ounces of a meat/meat alternate daily for the 9-12 grade group.</p> <p>-Cucumbers and Celery are not being documented on the production record correctly. The portions size should be documented in sticks/slices and then it credits has half cup under the crediting column. For example: 6 sticks under portion and 1/2C under crediting.</p> <p>Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation</p> <p>Failure to fix identified issues may also lead to fiscal action/repeat violations in subsequent reviews as these are Performance Standard 2 (PS2) violations.</p>				
<p>Food Safety, Storage and Buy American</p>	<p>Food Safety, Storage and Buy American (On-Site Assessment Tool - Site) (1404H)</p>	<p>HOPATCONG HIGH-2636</p>	<p>1405</p>	<p>03/02/2022</p>	<p>CAP Accepted</p>

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Section	Form Subsection	SFA/Site Name	Question #	Due Date	Status
<b>Corrective Action History</b>	Corrective Action Plan: Accepted by Lea Berry 02/28/2022 08:11 AM				
	CAP Accepted				
	Corrective Action Plan: Submitted by SHERRY TOSCANO 02/21/2022 01:39 PM				
	The missing certificates have been uploaded into SNEARS on 1/05/22.				
<b>Corrective Action History</b>	Flagged by Lea Berry 01/31/2022 02:00 PM				
	SFA did not have both food safety inspections for the current school year. Schools participating in the school lunch and breakfast programs must, at least twice during the each school year, obtain a food safety inspection conducted by a State or local governmental agency responsible for food safety inspections.				
<b>Corrective Action History</b>	As part of the corrective action provide documentation that the SFA requested two food safety inspections in the current school year.				

**Report Selections**

Flagged, CAP Submitted, CAP Rejected, CAP Accepted, CAP Removed, Problem resolved, Re-Flagged